

Bear Creek Lake State Park

Bear Creek Hall Meeting Facility

Reserve by calling the Virginia State Parks

Customer Service Center 1-800-933-7275.

- Wedding/event package available: Two consecutive days' rental (discount).
- Maximum of 65 guests allowed. 40 guests can be seated inside for a meal. 25 vehicles allowed with the rental. Guests should identify themselves at the entrance station. Additional vehicles should pay the daily parking fee.
- Kitchen: Electric range, refrigerator and freezer, microwave and dishwasher; no cookware, utensils, serving containers, flatware or dishware
- The serving of **alcoholic beverages** requires an Alcoholic Beverage Control (ABC) banquet license, which the customer must get through the local ABC office. Customers are responsible for obtaining the license if they plan on serving alcoholic beverages. The process may take two weeks so allow enough time for the licensing process. A copy of the ABC license must be presented to park staff prior to the event. Bounds of alcoholic consumption zones will be relayed to those rent this facility. License obtained at www.abc.virginia.gov or call 1-804-213-4400 (ask for the licensing department). ABC license must be valid for date(s) alcoholic beverages will be served.
- Caterers must provide a certificate of insurance and a valid health department permit. Park staff can provide a list of caterers. Caterers are charged a commercial user's parking fee. It is recommended that the group contact the park to pay this fee.
- A rental *Terms of Agreement* form must be read and signed before the date of the event.
- Decorations are permitted but may not be attached to painted surfaces and may not damage the facility in any way. Renters are responsible for damages or any excess cleaning of the facility required after the event.
- Those renting the hall are exempt from parking fees so long as they identify themselves as such at the contact station.
- No linens provided.
- No smoking allowed inside Bear Creek Hall.

- No pets allowed in this facility
- Internet access available; ask park staff for details
- Equipment rental: TV with DVD, laptop and projector with screen, and flip chart.
- A podium without amplification is available at no charge.
- There is a large group grill available next to the patio.
- A burn ban is in effect from Feb. 15 until 4 p.m. on April 30. Charcoal in charcoal grills is permissible but must be continuously monitored until extinguished.

There are tables and chairs (no charge). Guests should call the park at least two weeks ahead of time to arrange their event's setup. Many sizes and configurations are available. The facility seats about 40 for sit-down meal and about 65 without tables. In warm weather, up to twelve 48-inch tables with four chairs each can be set up on the facility's stone patio.

Cancellation Fees

Reservations must be paid in full within 14 days of the date the reservation is made. Cancellations can be made up until 14 days prior to the start of the reservation for a 10 percent cancellation fee or \$100, whichever is less. Within 14 days prior to the first day of the reservation period, a 30 percent cancellation fee is charged.

Prices

- November 1 up to Memorial Day Weekend

Full Day (8 a.m. until 10 p.m.) - \$236

Wedding/event package (2-day rental 8 a.m. until 10p.m.) - \$315

- Memorial Day weekend through October 31

Full Day (8 a.m. until 10 p.m.) \$350

Wedding/event package (2-day rental 8a.m. until 10 p.m.) \$400

- Memorial Day weekend through October 31st the rental fee includes a 20 x 40 tent that covers the back patio. The tent is available for an extra fee outside of this timeframe.
- Equipment at no charge: podium with no amplification, dry erase board with markers, small easel